

**College of Education and Behavioral Science**

**EPP Faculty Meeting**

**Agenda**

*April 11, 2024*

*3:30 pm – 4:30 pm*

Call to Order .....Lance G. Bryant  
Welcome .....Mary Jane Bradley

**EPP Updates**

CAEP Updates.....Wayne Wilkinson  
Field Placement and Licensure Updates.....Audrey Bowser  
Recruitment .....Mandy Northcutt  
Diversity.....Dixie Keys  
COPE Update.....Amanda Lambertus  
IPAC.....Lisa Rice  
APAC.....Karen Graham  
  
Program Updates.....Various

**Other EPP Updates**

Other Business  
Announcements  
Adjournment

**Next Meeting: TBA**

## **Announcements from Professional Education Programs**

Dr. Bowser, Director

April 11, 2024

### **Important Dates for University Supervisors with Capstone Interns**

- Educator Disposition Assessment Due – February 28 (should have submitted to LiveText)
- Last full day of Spring 2024 teaching internship – April 26
- Spring 2024 Exit Evaluation – April 29 (Agendas sent to capstone interns)
- TESS Summative (submit to LiveText by April 30)
- Evaluation packets to be submitted to PEP OneDrive by April 30
- Supervisor travel can be submitted to Danielle David no later than May 15
- Fall 2024 MAT Orientation – July 25 (VIRTUAL)
- Fall 2024 Undergraduate Orientation – August 16

**Formative Evaluations for Teacher Interns (2 for each 8-week placement and 4 for a 16-week placement) and Summative Evaluation (1 for each placement):** The intern's work should be evaluated **using evidence-based instructional practices** using the formative evaluation forms. The rating of the intern should be communicated by both you and the clinical supervisor to facilitate growth and development. The summative evaluation will then be completed collaboratively by you and the clinical supervisor, and must be shared with the teacher intern.

- Feedback must be actionable, should build upon previous feedback, and linked to student learning.
- Include a copy of the Post-Conference forms in your evaluation packet

**Update:** The PEP Office is planning a University Supervisor Training for the fall semester. More information to follow.